



NORTHEASTERN ASSOCIATION OF FORENSIC SCIENTISTS 2019 TRAINING SCHOLARSHIP FUND

OPEN APPLICATION PERIOD: JANUARY 1ST, 2019 - DECEMBER 31ST, 2019

APPLICATION REQUIREMENTS

The Northeastern Association of Forensic Scientists (NEAFS) is proud to offer its members a Training Scholarship Fund (TSF). **Members in good standing are eligible to receive up to \$400 towards training, workshop or non-NEAFS meeting registration and travel expenses.** Individuals will only be allowed reimbursement once per application period. Any NEAFS Annual Meeting expenses are ineligible to receive funding. Reimbursement will occur upon receipt of a certificate showing successful attendance and completion of the course along with an article summarizing the course for the NEAFS newsletter.

APPLICATION INSTRUCTIONS

Applicants must submit a *Pre-Approval Application* prior to attending the training for which they wish to obtain funding. All applications must be complete with a brief course description, statement as to how the applicant will benefit from attending the training and justification for receiving funding (i.e. insufficient employer funding or continuing education requirements).

Notification will be given to each applicant upon receipt of the *Pre-Approval Application*. This notification lets the applicant know that their submission has been received **by the Awards Chair** at NEAFS and is being reviewed. Applicants can expect to be informed of the acceptance or rejection of their application within 60 days of receiving this *Pre-Approval Application* notification.

Upon successful attendance and completion of the training, all pre-approved applicants must submit a *Reimbursement Application* along with supporting documentation. Whenever possible, a certificate should be provided as proof of attendance and completion. If a certificate is not issued, or is unavailable, a letter from the organizer/instructor verifying the applicant's successful attendance and completion shall suffice. Each Training Scholarship Fund recipient is required to contribute to NEAFS and its members by publishing a written article in the Newsletter. *Reimbursement Applications* will only be considered complete when accompanied by a 1000-word (minimum) course summary.

All application materials can be found on the NEAFS website. Please submit all inquiries, applications and supporting documentation to: awards@neafs.org.