

NEAFS Newsletter

VOLUME 29, ISSUE 1

SPRING 2004

PRESIDENT'S MESSAGE

I'd like to take this opportunity to discuss the future of our organization. The Board is working on developing a Strategic Plan to outline the goals for the organization and identify ways to achieve those goals. Your input is very important to that process. While we strive to keep the Board as diverse as possible, we are only a small part of the organization. Adrian Krawczeniuk is coordinating the plan, so please contact him with any ideas and suggestions.

Two important areas that we hope to improve on are our financial stability and our membership numbers. The Annual Meeting, by far, has the most significant impact on our finances. As a result, a meeting planner budget has been developed to assist the President-Elect in estimating revenue and planning expenditures accordingly. Also, a review of the Annual Meeting financial statements showed a very direct and obvious link between the level of corporate sponsorship and the amount of profit/loss from the meeting. We have formed a new committee to specifically work with our generous corporate supporters. The "Corporate Liaison Committee" goals are to establish a year-round relationship with forensic companies, coordinate the Exhibits and Corporate Sponsorship for the Annual Meeting, and explore new ideas to increase corporate support of NEAFS. The committee is comprised of Ray Van Orden (Chair), Christopher Chany, and Mike Portzer. Please contact Ray with any ideas and professional contacts.

As for the membership initiatives, we are exploring ideas to improve our membership by attracting and retaining new forensic scientists. All of us should be encouraging our coworkers to be active members of their profession, and we should especially be making sure new employees are aware of the benefits NEAFS has to offer. We are also looking at groups involved in forensic science and criminal justice careers, but not necessarily as forensic scientists. These groups would qualify for Associate Member status and would certainly provide the membership with some new and important perspectives. The Membership Committee is comprised of Bonnie Michon (Chair), Jennifer Reilly, and Vinnie Desiderio. Again, your suggestions are appreciated.

The 2004 Annual Meeting will be in Mystic, CT. There are plenty of details in this newsletter and on the website to allow you to start making plans now. I look forward to seeing many of you there ! I am honored to be the President of NEAFS and am very interested in everyone's ideas to continue to grow our organization.

Jen Limoges

jlimoges@troopers.state.ny.us

BOARD OF DIRECTORS FOR 2004

PRESIDENT:

Jennifer Limoges

NYSP Forensic Investigation Center

Tel: (518) 457-0054; Fax: (518) 457-2477

PRESIDENT-ELECT:

Tammi Jacobs Shulman

Westchester County Forensic Laboratory

Tel: (914) 231-1804; Fax: (914) 231-1798

SECRETARY:

Dennis Hilliard

R.I. State Crime Laboratory; URI

Tel: (401) 874-2893; Fax: (401) 874-2181

TREASURER:

Kevin McMahon

N.H.S.P. Crime Laboratory

Tel: (603) 271-3573; Fax: (603) 271-1086

DIRECTORS:

Adrian Krawczeniuk

DEA Northeast Laboratory

Tel: (212) 620-3681; Fax: (212) 620-3585

Elayne Schwartz

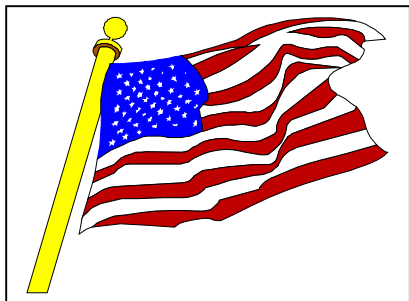
Westchester County Forensic Laboratory

Tel: (914) 231-1810; Fax: (914) 231-1798

David San Pietro

Westchester County Forensic Laboratory

Tel: (914) 231-1810; Fax: (914) 231-1798



STAFF MEMBERS FOR 2004

Executive Secretary:

Laura Tramontin

NJSP Central Laboratory

Tel: (609) 584-5051

Past-President:

Christopher Huber

NJSP Central Laboratory

Tel: (609) 584-5051

Site Chair:

George W. Chin

NJSP Central Laboratory

Tel: (609) 584-5051

Education Chair:

Edward Bernstine

Agawam Crime Laboratory

Tel: (413) 786-6163; Fax: (413) 784-1174

Ethics Chair:

Christopher P. Montagna

Maine Health and Environmental Lab

Tel: (207) 287-2727; Fax: (207) 287-6832

Membership Chair:

Bonnie Webster Michon

NYSP Forensic Investigation Center

Tel: (518) 457-4879; Fax: (518) 457-2477

ABC Certification:

Bharat Lakhkar

Westchester County Forensic Lab

Tel: (914) 231-1630; Fax: (914) 231-1798

Awards:

Elizabeth Ziolkowski

Boston P.D. Crime Laboratory

Tel: (617) 343-6029; Fax: (617) 343-4818

Corporate Liaison:

Ray Van Orden

Onondaga Cty Center for Forensic Sciences

Tel: (315) 435-3067; Fax: (315) 435-5048

PUBLICATIONS COMMITTEE

CHAIR:

Mary M. Eustace

Westchester County Forensic Laboratory
10 Dana Road, Valhalla, New York 10595
Tel: (914) 231-1810; Fax: (914) 231-1798
E-mail: mme1@westchestergov.com

STAFF:

Lenore Kodet

Yonkers Police City Laboratory

Peter Diaczuk

Photographer

George W. Chin

Photographer

Dan Rothenberg, Webmaster

Westchester County Forensic Laboratory
E-mail: dr5@westchestergov.com

Christopher P. Montagna

Maine Health and Environmental Laboratory

Brandi Benjamin

Keith Mancini

Westchester County Forensic Laboratory



Board of Directors Meeting
Westchester County Forensic Laboratory
Valhalla, New York
January 17, 2003

Treasurer's Report – Amended

October 1, 2003 – December 31, 2003

I	BALANCES FORWARDED:		\$26,744.93
	• Checking:	14,180.46	
	• Savings:	12,564.47	
II	RECEIPTS:		
	2003 Annual Meeting:		\$45,119.00
	• Registration:	22,640.00	
	• Exhibitors:	10,000.00	
	• Sponsorships:	5,775.00	
	• Workshops:	4,875.00	
	• Shooting Reconstruction:	3,365.00	
	• FTIR:	1,435.00	
	• Forensic Educators:	75.00	
	• American Academy of Forensic Sciences:	500.00	
	• NEAFS merchandise sales:	1,379.00	
	Membership:		\$635.00
	• Dues:	550.00	
	• Application fees:	55.00	
	• Late fees:	30.00	
	Publications (advertising):		\$300.00
	JFS Subscriptions:		\$170.00
	Miscellaneous:		\$19.98

**Treasurer's Report - Amended
October 1, 2003 – December 31, 2003**

II RECEIPTS continued:

Interest:		\$51.50
• Checking:	\$13.75	
• Savings	\$37.75	
TOTAL RECEIPTS:		\$46,345.48

III EXPENSES:

Annual Meeting:		\$29,851.30
• Hotel:	\$25,079.27	
• Guest room charges:	1,737.65	
• Equipment rental:	3,733.05	
• Food/beverage:	7,788.67	
• Banquet:	3,285.33	
• President's reception:	6,057.75	
• Welcome reception:	1,675.88	
• Meeting room rental:	1,110.00	
• Deposit (4/16/02):	-1,000.00	
• Board of Director's dinner:	375.95	
• Security:	252.00	
• Miscellaneous:	62.99	
• Registration:	\$2,889.43	
• Printing (meeting program):	2,157.81	
• Refunds/reimbursements:	155.00	
• Registration supplies/postage:	354.46	
• Giveaways:	222.16	
• President's Reception DJ:	\$525.00	
• Door prizes:	\$404.79	
• Workshops (3):	\$170.55	
• Exhibits:	\$65.08	

**Treasurer's Report - Amended
October 1, 2003 – December 31, 2003**

III EXPENSES continued:

Annual Meeting:

- President-elect: \$83.70
- Treasurer: \$174.48
- Directors (2): \$311.52
- Publications Chair: \$147.48

Treasurer: \$352.15

Director: \$6.23

Scholarships (2): \$1,000.00

Commercial Crime Policy: \$367.00

Publications: \$210.71

JFS Subscriptions: \$255.00

Sales expenses (Polo/T-shirt printing): \$474.00

TOTAL EXPENSES: \$32,516.39

IV ENDING BALANCES: \$40,574.02

- Checking: **7,971.80**
- Savings: 32,602.22

Respectfully submitted,

Kevin G. McMahon

Kevin G. McMahon
Treasurer

*Amended figures appear in italicized bold face type.

BOARD OF DIRECTORS MEETING –November 6, 2003

1. Meeting called to order @ 6:50 pm

Members present:	Christopher Huber	Dennis Hilliard	Bharat Lakhkar
	Mary Eustace	Adrian Krawczeniuk	Laura Tramontin
	Jennifer Limoges	Elayne Schwartz	Christine Chiesa
	Kevin McMahon	George W. Chin	Dave SanPietro
	Tammi Jacobs Shulman	Chris Chany	Ray Van Orden

2. SECRETARY'S REPORT (Tammi Jacobs Shulman)

Minutes from the 08/23/03 Board of Directors meeting were reviewed; corrections noted.

Motion made and passed to accept the report (as amended).

3. TREASURER'S REPORT (Kevin McMahon)

The financial report for July 1, 2003 - September 30, 2003 was reviewed:

Checking	\$14,006.65
Savings	\$12,564.47

Projected revenue for the coming year: \$ 57,400.00. Projected expenses: \$ 57,400.00

36 members have not paid their dues. Their names have been posted on the bulletin board.
6 members have resigned.

Postcards have gone out to the membership to see who would like to subscribe to the Journal of Forensic Science. The cost is \$85.00.

The existing NEAFS laser printer isn't working. A new laser printer has been purchased for \$150.00.

Renewed bond (Commercial Crime Policy) for Treasurer and other officers. Bond cost is \$367.00 for a 3-year policy. NEAFS had to implement new financial oversight of Treasurer's records to qualify for insurance coverage (bond). Accordingly, checking and savings account statements are now reviewed monthly by another NEAFS officer.

We renewed our general liability insurance. This cost was \$1200.00.

Motion made and passed to accept the report.

4. DIRECTORS REPORTS

Dennis Hilliard	No Report
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Elayne Schwartz There were 4 schools with Forensic Science programs who participated at our education booth. These came from the following institutions: University of New Haven, Cedar Crest, John Jay College of Criminal Justice, and the University of Rhode Island. It was noted that there was not a school representative present at the booth (table). Also there was not a lot of room at the table for all the school brochures.

For the next meeting, NEAFS will try the booth again as a courtesy since it doesn't cost us anything. Also it's a great way to inform students of the various programs available.

Adrian Krawczeniuk: No report.

Motion made and passed to accept the report.

5. COMMITTEE REPORTS

a. **MEMBERSHIP** (Dave SanPietro)

The following report of membership applications was submitted for the period between the end of 2002 and November 05, 2003.

Total # of applications submitted:	27
Total # of Regular member applications:	08
# of membership upgrades (Associate to Regular):	07
# of membership upgrades (Regular to Emeritus):	01
# of membership reinstatement applications:	02
Total # of Associate member applications:	09

Resolutions Committee

The following changes to By-Law Article IV, Membership, Section 3B Emeritus Membership Status: Changes in {Bold}

Section 3B. Emeritus Membership Status: Any member meeting the following requirements may be proposed for Emeritus status by the membership committee. The member must:

1. Be at least 60 **{55}** years of age.
2. Be retired from full- time forensic work.
3. Must have been a full dues paying member of the Association for a minimum of five **{ten}** years.

Members holding Emeritus Status shall retain all rights and privileges of members, but shall be excused from all duties and assessments. They shall be eligible to continue their emeritus status and receive publications free of charge on an annual basis upon request to the membership chairman. Emeritus status shall be conferred by recommendation of the membership committee with the approval of $\frac{3}{4}$ of the voting membership at the annual business meeting.

Motion made and passed to accept the report.

b. **PUBLICATIONS** (Mary Eustace)

Anyone interested in submitting information for the next newsletter must give it to Mary Eustace by the second week of January 2004.

Motion made and passed to accept the report.

c. **EDUCATION** (Mary Eustace for Ed Bernstein) No report.

Motion made and passed to accept the report.

d. CERTIFICATION (Bharat Lakhkar)

OCME is arranging an offering of the ABC test.

Cedar Crest is one of the first schools undergoing inspection for accreditation of its Forensic programs, out of the 6 programs undergoing similar inspections nationwide.

Motion made and passed to accept the report.

e. AWARDS (Laura Tramontin)

The awards committee received 7 undergraduate and 3 graduate applications.

The Awards Committee gave the following recommendations for the George W. Neighbor Jr. Memorial Scholarship:

-Annette Lopez was selected as the undergraduate recipient

-Kelley Corcoran was selected as the graduate recipient.

All of the candidates had impressive accomplishments in the field of Forensic Science. However, none of the scholarship recipients would be present for the award.

Reminder: The recipients of the George W. Neighbor Jr. Memorial Scholarship's registration for the following year are waived. The Board has suggested the Awards Chair contact the winners in August to inform them they won the award. Hopefully this move will encourage the recipients will be present at the NEAFS luncheon to accept the award.

Motion made and passed to accept the report.

f. ETHICS (Ted Schwartz) No report.

g. SITE (George W. Chin)

The contract has been signed for 2004 with the Hilton in Mystic, CT.

Motion made and passed to accept the report.

h. NOMINATIONS (Chris Huber)

The Nominations Committee for the year 2003 consisted of: Chris Huber, Jennifer Limoges, George W. Chin, Thomas Nizolek, and Mary Eustace.

The following nominations are being submitted for approval:

President-Elect:	Tammi Jacobs Shulman, Westchester County Forensic Lab
Secretary:	Dennis Hilliard, Rhode Island State Crime Lab
Treasurer:	Kevin McMahon, New Hampshire State Police Forensic Lab
Director:	Adrian Krawczeniuk, DEA Northeast Lab
Director:	Elayne Schwartz, Westchester County Forensic Lab
Director:	Dave SanPietro, Westchester County Forensic Lab

Additional nominations will be accepted by petition, until November 30, 2003.

Motion made and passed to accept the report.

6. Staff Reports

a. Executive Secretary (Chris Huber for Anita Valonis) No report.

Motion made and passed to accept the report.

7. **2003 Annual Meeting** (Jennifer Limoges)

This year a budget was created listing the projected expenses for this year's annual meeting. This budget may be utilized by future board- members. In addition incentives were given to those members who attended the business meeting: (Free drink tickets.)

Corporate sponsorship was increased by 10 %.

Future ideas will include a possible reduced fee for speakers.

Kevin suggested establishing scholarships for NEAFS members to go to a NEAFS meeting or a NEAFS sponsored workshop. At the next meeting he will provide proposed criteria on how such a system would work.

Motion made and passed to accept the report.

A. **Registration** (Christine Chiesa)

Christine asked the board how to ensure if a graduate student is full time or is matriculating. We have no proof that they are active students. In addition, students can not be gainfully employed full time in a Forensic Laboratory and still be considered a student.

The Board decided that a photocopy of their student identification must be included with their registration form, and a signature from their schools program director must be included as well.

Motion made and passed to accept the report.

B. **Exhibits** (Chris Chany)

NEAFS had 23 exhibitors, and 1 no show.

Vendors expressed their satisfaction.

A question was raised as to what fees the exhibitors pay to advertise at our meeting. Chris explained that the \$500.00 vendor fee includes a half page ad in our meeting booklet. For an additional \$90.00 the vendor can have a full page add.

For a Full sponsor status (\$1500.00) will give the vendor a half page ad, or a full-page ad if the sponsor exhibits also.

A notice will go into the website and newsletter requesting members to contact Chris if they have a contact with a company who would like to exhibit at our meeting.

Motion made and passed to accept the report.

8. **Old Business** (Chris Huber)

1. **Strategic Plan** (Adrian Krawczeniuk)

Adrian is working on a strategic plan for NEAFS. He is looking into the Forensic Network of various organizations to determine which is the best way to proceed. Adrian requested the Board members to bring their goals for the next five years to the next meeting in January. Bharat reminded the board the goals need to be quantifiable (Ex. This would be for approx. 500-600 members over five years to have training in the areas of trace, drugs, etc.).

The five-year strategic plan is a work in progress. The following areas need to be addressed: Annual Meeting Revenues, Membership Initiative, Technical Training, Newsletter, Website, and Memorabilia Sales. If anyone has any suggestions/ideas please contact Adrian.

2. So far registration has sold over \$240.00 in merchandise. Members really like the new shirts. Ray has set up the following fees to purchase the merchandise via mail. This price includes shipping. :

Short Sleeve T-shirts	\$16.00
Long Sleeve T-shirt	\$20.00
Long Sleeve Polo shirt	\$25.00

The available colors and logos will be listed shortly on the NEAFS Website. This area of the site at this time is currently under construction.

Motion made and passed to accept the report.

Jennifer would like to see a Corporate Liaison Committee formed.

This will be a year round process, and the committee will address ideas such as:

How can companies support NEAFS?

-Look at companies paying for a link to our website.

-Look to companies to sponsor a workshop.

-Goal is to establish a year round relationship to the vendors.

Jennifer will prepare for the next Board meeting additional information on this new committee; describing how and why she feels this committee should be formed.

Other ideas for addressing Student involvement for NEAFS 2004:

Traveling to schools with Forensic Programs and giving presentations about NEAFS.

Organize a round table at the Annual Meeting for students: Members from various labs can answer questions from students and introduce them to other members. Focus will be on encouraging students to be active members, informing them of membership requirements, and encouraging them to volunteer at the NEAFS Annual Meeting.

Website Suggestions:

Wanted to see logos on our website, but we are not sure if our bandwidth is large enough. The website committee will look into the cost of upgrading the website.

It was also asked if we could be a link on the Universities websites and should we have a link for them.

Motion made and passed to accept the report.

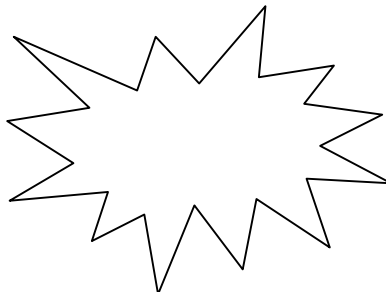
9. New Business (Chris Huber)

1. ABC is soliciting for an at-large member. We are going to advertise it at the business meeting. We will put it out to the membership tomorrow and to post it.
December 1, 2003 will be the deadline for receiving applications. The application must include a letter of intent and a C.V.
2. Chris Chany will work on writing a proposal to reinstate the organizational membership category.
3. The three NEAFS directors will audit the books.

Motion made and passed to accept the report.

Next Board meeting will be January 17, 2003 at 10:30 am.

Meeting adjourned at 10:15 pm.



Annual Business Meeting –November 7, 2003

1. Meeting called to order @ 5:20 pm

2. Board Members present: Christopher Huber Dennis Hilliard
Jennifer Limoges Adrian Krawczeniuk
Kevin McMahon Elayne Schwartz
Tammi Jacobs Shulman

3. SECRETARY'S REPORT (Tammi Jacobs Shulman)

Minutes from the 08/23/03 Board of Directors meeting were reviewed; corrections noted.

Motion made and passed to accept the report (as amended).

4. TREASURER'S REPORT (Kevin McMahon)

The financial report for July 1, 2003 - September 30, 2003 was reviewed:

Checking	\$14,180.46	Savings	\$12,564.47
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Projected revenue for the coming year: \$ 57,400.00.

Projected expenses: \$ 57,400.00

36 members have not paid their dues. Their names have been posted on the bulletin board.

Motion to drop the individuals listed on the bulletin board?

We renewed our corporate liability insurance. This cost was \$1200.00.

Motion made and passed to accept the report.

Audit Committee

The check to the Salvation Army was never cashed. Mary Eustace will write a letter to them to see if this check was ever received.

The audit went well, there were no discrepancies.

Motion made and passed to accept the report.

5. DIRECTORS REPORTS

Dennis Hilliard	No Report
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Elayne Schwartz	No Report
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Adrian Krawczeniuk	No Report
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Motion made and passed to accept the report.

6. COMMITTEE REPORTS

A. MEMBERSHIP (Dave SanPietro)

The following report of membership applications was submitted for the period between the ends of 2002 to November 05, 2003.

Total # of applications submitted:	27
Total # of Regular member applications:	08
# of membership upgrades (Associate to Regular):	07
# of membership upgrades (Regular to Emeritus):	01
# of membership reinstatement applications:	02
Total # of Associate member applications:	09

B. Nominations (Chris Huber)

The Nominations Committee for the year 2003 consisted of: Chris Huber, Jennifer Limoges, George W. Chin, Thomas Nizolek, and Mary Eustace.

The following nominations are being submitted for approval:

President-Elect:	Tammi Jacobs Shulman, Westchester County Forensic Lab
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Treasurer:	Kevin McMahon, New Hampshire State Police Forensic Lab
Director:	Adrian Krawczeniuk, DEA Northeast Lab
Director:	Elayne Schwartz, Westchester County Forensic Lab
Director:	Dave SanPietro, Westchester County Forensic Lab

Additional nominations will be accepted by petition, until November 30, 2003.

C. Ethics (Ted Schwartz) No report.

D. Publications (Mary Eustace)

Anyone interested in submitting information for the next newsletter must give it to Mary Eustace by the second week in January 2004.

Motion made and passed to accept the report.

E. Resolutions Committee (Chris Huber and Board of Directors)

The following changes to By-Law Article IV, Membership, Section 3B Emeritus Membership Status:
Proposed changes in {Bold}

Section 3B. Emeritus Membership Status: Any member meeting the following requirements may be proposed for Emeritus status by the membership committee. The member must:

1. Be at least 60 **{55}** years of age.
2. Be retired from full- time forensic work.
3. Must have been a full dues paying member of the Association for a minimum of five **{ten}** years.

Members holding Emeritus Status shall retain all rights and privileges of members, but shall be excused from all duties and assessments. They shall be eligible to continue their emeritus status and receive publications free of charge on an annual basis upon request to the membership chairman. Emeritus status shall be conferred by recommendation of the membership committee with the approval of $\frac{3}{4}$ of the voting membership at the annual business meeting.

Motion made and passed to accept the report.

Reports of Other Committees

7. A. CERTIFICATION (Bharat Lakhkar)

OCME is arranging an offering of the ABC test.

Cedar Crest is one of the first schools undergoing inspection for accreditation of its Forensic programs, out of the 6 programs undergoing similar inspections nationwide.

Motion made and passed to accept the report.

B. EDUCATION (Adrian Krawczeniuk for Ed Bernstein)

NEAFS had 27 participants in the Sensir IR workshop, and 29 participants in the 2-day Crime Scene Reconstruction workshop. Tomorrow is an Educators Workshop.

NEAFS would like to set a goal to have at least one workshop outside the annual meeting.

Motion made and passed to accept the report.

C. AWARDS (Laura Tramontin)

The awards committee received 7 undergraduate and 3 graduate applications.

The Awards Committee nominated for the George W. Neighbor Jr. Memorial Scholarship:
-Annette Lopez was selected as the undergraduate recipient
-Kelley Corcoran was selected as the graduate recipient.
All of the candidates had impressive accomplishments in the field of Forensic Science.
Motion made and passed to accept the report.

D. Site (George W. Chin)

The contract has been signed for 2004 with the Hilton in Mystic, CT.

Motion made and passed to accept the report.

E. Registration (Christine Chiesa)

For this 2003 meeting:

229 individuals were registered
106 NEAFS members
45 non- members
57 full time students
13 walk-ins
8 spouses

Registration has already sold over \$946.00 in merchandise. This was due to our new clothing line produced by the famous designer extraordinaire Mr. Ray Van Orden.

The shirts and the available colors will be listed shortly on the NEAFS website.

Motion made and passed to accept the report.

F. Exhibits (Chris Chany and Mike Portzer)

NEAFS had 23 exhibitors. This brought over \$6875.00 from sponsorships fees.

G. Audit (Dennis Hilliard)

This audit was conducted by the 3 directors. The books were found to be in order.

H. 2003 Annual Meeting (Jennifer Limoges)

This year a budget was created listing the projected expenses for this year's annual meeting. This budget may be utilized by future board members. In addition, incentives were given to those members who attended the business meeting (free drink tickets).

Future ideas will include a possible reduced fee for speakers, sustaining a high level of corporate sponsorship, recruiting a variety of people to present papers including those outside the organization and students involved in research. A suggestion was made to send thank you letters out to speakers and to their bosses.

Motion made and passed to accept the report.

8. OLD BUSINESS (Chris Huber) No Report

9. NEW BUSINESS (Chris Huber)

a. Strategic Plan (Adrian Krawczeniuk)

Adrian is working on a strategic plan for NEAFS. He is looking into the Forensic Resource Network of various organizations to determine which is the best way for NEAFS to proceed. Adrian requested the Board members to bring their goals for the next five years to the next meeting in January. The five-year strategic plan is a work in progress. The following areas need to be addressed: Annual Meeting

Revenues, Membership Initiative, Technical Training, Newsletter, Website, and Memorabilia Sales. If anyone has any suggestions/ideas, please contact Adrian.

Motion made and passed to accept the report.

b. ABC Member at Large Position

ABC is soliciting for an at large member. This person must attend 2 Board- meetings a year.

December 1, 2003 is the deadline for receiving applications. The application must include a letter of intent and a C.V.

c. Corporate Sponsorship:

Try to set a goal to increase corporate sponsorship from 10 to 15%. If anyone knows of a company or has connections with a salesperson please contact Chris Chany.

Motion made and passed to accept the report.

Suggestions from our membership for future meetings:

-Have Poster Session opened for a longer time.

-Jim Wesley would like to set up a drug/toxicology site:

This would enable people to exchange information quickly and easily. This could generate ideas in our geographical area, which makes a nice working relationship. Anyone interested in getting on this e-mail list please contact Jim Wesley.

10. Report of the President (Chris Huber)

No Report

Next Board meeting will be January 17, 2003 at 10:30 am.

Meeting adjourned at 6:00 pm.

DREAMING OF BECOMING INVOLVED IN THE NEAFS ORGANIZATION ?

WONDERING HOW YOU CAN MEET OTHER FORENSIC SCIENTISTS IN YOUR REGION ?

Well, here is your chance. NEAFS is looking for Volunteers to help with the 2004 Annual Meeting in Mystic, CT (September 29 –30, October 1-2).

Please contact **Tammi Jacobs Shulman** at 914.231.1630
if you are interested in lending a hand.

The Resolutions Committee has proposed the following change to the By-Laws:

The following change to By-Law Article IV, Membership, Section 3B Emeritus Membership Status:
Changes in [**BOLD**]

Section 3B. Emeritus Membership Status: Any member meeting the following requirements may be proposed for Emeritus status by the Membership Committee. The member must:

1. be at least 60 [**55**] years of age.
2. be retired from full-time forensic work.
3. have been a full dues paying member in good standing of the Association for a minimum of five [**ten**] years.

Members holding Emeritus Status shall retain all rights and privileges of members, but shall be excused from all dues and assessments. They shall be eligible to continue their emeritus status and receive publications free of charge on an annual basis upon request to the membership chairman. Emeritus status shall be conferred by recommendation of the membership committee with the approval of 3/4 of the voting membership at the annual business meeting.

Special Thought for a NEAFS Member

It was recently brought to the attention of the NEAFS Board that

Reddy P. Chamakuras,
our original webmaster, has been ill.

The NEAFS membership would like to wish Reddy a speedy recovery.

NEAFS 2004 Session Chairs at Mystic, CT

Program Chair:

Tammi Jacobs Shulman
Westchester County Forensic Lab
10 Dana Road
Valhalla, NY 10595
Phone: 914-231-1630; Fax: 914-231-1798
Email: tlj1@westchestergov.com

Drug Chemistry Session:

Mark Timpano
Nassau County Police Department
Forensic Evidence Bureau
1490 Franklin Avenue
Mineola, NY 11501
Phone: 516-573-7800
Email: MTIMPANO@PDCN.ORG

Biology Session:

Joanne Sgueglia
Massachusetts State Police Crime Lab
59 Horse Pond Road
Sudbury, MA 01776
Phone: 508-358-3105
Email: joanne.sgueglia@pol.state.ma.us

Toxicology Session:

Albert Elia
Massachusetts State Police Crime Lab
59 Horse Pond Road
Sudbury, MA 01776
Phone: 508-358-3133
Email: albert.elia@pol.state.ma.us

Criminalistics Session:

Vincent Desiderio
New Jersey State Police Central Lab
1200 Negron Road
Hamilton, NJ 08691
Phone: 609-584-5054 ext. 5439
Email: lppdesiv@gw.njsp.org

Questioned Documents: (Co-Chairs)

Laura Mancebo
NYSP Forensic Investigation Center
1220 Washington Avenue, Bldg 30
Albany, NY 12226-3000
Phone: 518-457-4879
Email: lmancebo@troopers.state.ny.us

Poster Session:

Scott Kovar
Nassau County Police Lab
Forensic Evidence Bureau
1490 Franklin Avenue
Mineola, NY 11501
Phone: 516-573-7806
Email: skovar@pdcn.org

Dennis Ryan

Phone: 516-826-6429
Email: dryan@documentexaminations.com

CALL FOR PAPERS – ABSTRACT FORM

Title: _____

Presenting Author: _____

Affiliation and Phone Number: _____

Co-Authors and Affiliation: _____

Scientific Session (circle):	Biology	Criminalistics	Drug Chemistry
	Quest Doc	Toxicology	Poster

____ Slide Projector ____ VHS Video Player and Monitor ____ Overhead Projector ____ PowerPoint

Time needed for presentation: 10 min 20 min 30 min

Program Chair:

Tammi Jacobs Shulman
Westchester County Forensic Laboratory
10 Dana Road
Valhalla, NY 10595
Phone: 914-231-1630 Fax: 914-231-1798
Email: tji1@westchestergov.com

Marc Timpano
Nassau County Police Department
Forensic Evidence Bureau
1490 Franklin Avenue Mineola, NY 11501
Phone: 516-573-7800
Email: mtimpano@pdcn.org

Joanne Squeglia
Massachusetts State Police Crime Lab
59 Horse Pond Road
Sudbury, MA 01776
Phone: 508-358-3105
Email: joanne.squeglia@pol.state.ma.us

Albert Elian
Massachusetts State Police Crime Lab
59 Horse Pond Road
Sudbury, MA 01776
Phone: 508-358-3133
Email: albert.elian@pol.state.ma.us

Vincent Desiderio
New Jersey State Police Central Lab
1200 Negron Road
Hamilton, NJ 08691
Phone: 609-584-5054 ext. 5439
Email: lpdesiv@gw.njsp.org

Laura Mancebo
NYSP Forensic Investigation Center
1220 Washington Avenue Building 30
Albany, NY 12226-3000
Phone: 518-457-4879
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Scott Kovar
Nassau County Police Lab
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1490 Franklin Avenue
Mineola, New York 11501
Phone: 516-573-7806
Email: skovar@pdcn.org

Dennis Ryan
Phone: 516-826-6429
dryan@documentexaminations

NEAFS 2004 Workshop Chairs at Mystic, CT

Program Chair: Tammi Jacobs Shulman
Westchester County Forensic Lab
10 Dana Road
Valhalla, NY 10595
Phone: 914-231-1630 Fax: 914-231-1630
Email: tlj1@westchestergov.com

DNA Workshop (2 Day): Dr. Bruce McCord –Professor, Ohio University, and Dr. John Butler –
National Institute of Standards and Technology

Workshop Chair: Bob Adamo – Westchester County Forensic Lab
Phone: 914-231-1630 Fax: 914-231-1798
Email: RAA9@westchestergov.com

* This workshop has been approved by the ABC for continuing education. Individuals who are ABC certified upon successful completion of the Workshop may claim double points.

Arson Workshop (2 Day): Rita Newman – Pinellas County Forensic Lab and Julia Dolan - ATF

Workshop Chair: Margaret Lafond – NYSP Forensic Investigation Center
Phone: 518-457-7050; Fax: 518-485-8763 or 518-485-8502
Email: mlafond@troopers.state.ny.us

* This workshop has been approved by the ABC for continuing education. Individuals who are ABC certified upon successful completion of the Workshop may claim double points.

Optical Cross Sectioning (1 Day): Cary Oien – FBI Crime Lab

Workshop Chair: Elizabeth Ziolkowski – Boston PD Crime Lab
Phone: 617-343-6029; Fax: 617-343-4818
Email: ziolkowskiL.bpd@ci.boston.ma.us

* This workshop has been approved by the ABC for continuing education. Individuals who are ABC certified upon successful completion of the Workshop may claim double points.

NEAFS 2004 Workshop Chairs at Mystic, CT

Forensic Firearm Examination (2 Day): Pete Diaczuk – John Jay College of Criminal Justice, Dr. Peter DeForest – Professor at John Jay College of Criminal Justice, Robert Hathaway – R.I. State Crime Lab, Jerry Petillo - NYPD, Jack Hietpas – Micro Trace, and Meghan Cohen - John Jay College of Criminal Justice

Workshop Chairs: - Pete Diaczuk - John Jay College of Criminal Justice
Phone: 718-728-1775; Email: pedico@juno.com
- Meghan Miller - John Jay College of Criminal Justice
Phone **347-256-6818**; Email: mmiller@jjay.cuny.edu

* This workshop has been approved by the ABC for continuing education. Individuals who are ABC certified upon successful completion of the Workshop may claim double points.

Drug Facilitated Sexual Assault [DFSA] (1 Day) : Marc Lebeau - FBI Crime Lab, Dr. Laureen Marinetti - Montgomery County Coroner's Office and Miami Valley Regional Crime Lab, Jim Wesley – Monroe County Crime Lab, Forensic Nurse – To Be Arranged.

Workshop Chair: Jim Wesley - Monroe County Crime Lab
Phone: 585-428-3439; Fax: 585-428-3436
Email: jwesley@frontiernet.net

* This workshop has been approved by the ABC for continuing education. Individuals who are ABC certified upon successful completion of the Workshop may claim double points.

LC/MS (1 Day): Dr. Jim Lau and Dr. Paul Zavitsanos from Agilent Technologies

Workshop Chair: Adrian Krawczeniuk – DEA Northeast Laboratory
Phone: 212-620-3681; Fax: 212 620-3585
Email: cttibetfreedom@yahoo.com

* This workshop has been approved by the ABC for continuing education. Individuals who are ABC certified upon successful completion of the Workshop may claim double points.

Forensic Digital Photography (1 Day): David "Ski" Witzke – Foray Technologies, FBI Digital Photography Instructor, Keith Mancini – Westchester County Forensic Lab, James Wesley- Monroe County Crime Lab

Workshop Chair: Jim Wesley – Monroe County Crime Lab
Phone: 585-428-3439; Fax: 585-428-3436
Email: jwesley@frontiernet.net

* This workshop has been approved by the ABC for continuing education. Individuals who are ABC certified upon successful completion of the Workshop may claim double points.

The 30th Annual NEAFS Meeting Mystic, CT

September 29th - October 2nd

Workshop Fees:

	Early Registration (Before July 15, 2004)	Registration
	Members/Non-Members (& Students)	Members/Non-Member (& Students)
FORENSIC DIGITAL PHOTOGRAPHY (1 day)	\$65.00 / \$75.00	\$75.00 / \$85.00
DRUG FACILITATED SEXUAL ASSAULT (DFSA) (1 day)	\$65.00 / \$75.00	\$75.00 / \$85.00
QUALITY ASSURANCE IN FIRE DEBRIS ANALYSIS (2 days)	\$140.00 / \$160.00	\$155.00 / \$180.00
CAPILLARY ELECTROPHORESIS IN DNA ANALYSIS (2 days)	\$125.00 / \$145.00	\$145.00 / \$165.00
FIREARMS EXAMINATION WORKSHOP (2 days)	\$140.00 / \$160.00	\$155.00 / \$180.00
OPTICAL CROSS-SECTIONING COURSE (1 day)	\$65.00 / \$75.00	\$75.00 / \$85.00
LC/MS THEORY, TECHNIQUES, AND APPLICATION FOR THE FORENSIC SCIENTIST by Agilent Technologies (1 day)	\$65.00 / \$75.00	\$75.00 / \$85.00

ATTENTION QD PEOPLE:

THIS YEAR'S NEAFS MEETING WILL HAVE ONE FULL WEEK OF QD SESSIONS !!

Tentative Questioned Document Schedule:

Wednesday, September 29 – Tour of the Bic Company

Thursday, September 30 - Ink Jet Workshop held by Gerry LaPorte (Secret Service)
(FEE STILL TO BE DETERMINED)

Friday, October 1 – Forensic Digital Imaging Workshop (SEE ABOVE FOR FEE AMOUNT)

Saturday, October 2 – QD Scientific Session

Forensic Digital Photography Workshop

**Northeastern Association of Forensic Scientists
30th Annual Meeting September 29- October 2 , 2004
Mystic Hilton, Mystic, CT**

Friday October 1st, 2004

8:30AM- 5:00PM

Registration Fees: Members & Students: \$65 (**Before July 15**)
Non-Members: \$75

Members & Students: \$75 (**After July 15**)
Non-Members: \$85

Moderator/Contact: James Wesley
Monroe County Crime Lab [Rochester, NY]
585-428-3439 (Desk Phone)
jwesley@rochester.rr.com (Email)

Instructors:

- David "Ski" Witzke [Foray Technologies, FBI Digital Photography Instructor]
- Keith Mancini [Westchester County Crime Lab]
- Jim Wesley [Monroe County Crime Lab]

To enhance case documentation and improve education and training, laboratories, hospitals, and law enforcement agencies need to take pictures quickly with reasonably priced digital cameras and print them with minimal computer involvement. An understanding of proper Forensic Digital Photography techniques is essential in order to produce high quality images for archival storage and use within the criminal justice system. Topics include; digital camera, printer and paper selection, image formats, macrophotography, copy stand techniques, PhotoShop enhancements, color correction, image preservation, and digital SOP's. A comprehensive training manual, including practice images, Digital SOP's [on disc] and step-by-step instructions will be provided.

Mail To: James Wesley
Monroe County Crime Lab
524 Public Safety Bldg
Rochester, NY 14614

Name (For Certificate) _____

Affiliation: _____

Address: _____

Telephone: _____ FAX: _____ Email: _____

NEAFS Member Number: _____

I have enclosed a check for \$ _____, **made payable to NEAFS.**

I require a receipt: **YES** **NO**

Drug Facilitated Sexual Assault (DFSA) Workshop

**Northeastern Association of Forensic Scientists
30th Annual Meeting September 29- October 2, 2004
Mystic Hilton, Mystic, CT**

Saturday October 2nd, 2004 9:00AM- 5:00PM

**Registration Fees: Members & Students: \$65 (Before July 15)
Non-Members: \$75**

**Members & Students: \$75 (After July 15)
Non-Members: \$85**

Moderator/Contact: James Wesley
Monroe County Crime Lab [Rochester, NY]
585-428-3439 (Desk Phone)
jwesley@rochester.rr.com (Email)

Instructors:

- Marc Lebeau (FBI Crime Lab, Quantico)
- Dr. Laureen Marinetti (Montgomery County Coroner's Office and Miami Valley Regional Crime Lab, Dayton, Ohio)
- Jim Wesley (Monroe County Crime Lab, Rochester, NY)
- Forensic Nurse – TBA

The idea of using drugs and/or alcohol to incapacitate a victim as a means to obtain non-consensual sex is not new. What has changed is the types of drugs used, the situations of their use, and the frequency of these horrific events. This one-day workshop will cover the investigation of these sexual assaults, the laboratory analysis and detection of the drugs used to commit these crimes, as well as the prosecution of the cases and prevention.

Make checks payable to: NEAFS

Mail To: James Wesley
Monroe County Crime Lab
524 Public Safety Bldg
Rochester, NY 14614

Name (For Certificate): _____

Affiliation: _____

Address: _____

Telephone: _____ FAX: _____ Email: _____

NEAFS Member Number: _____

I have enclosed a check for \$____ payable to NEAFS.

I require a receipt: **YES** **NO**

Northeastern Association of Forensic Scientists
30th Annual NEAFS Meeting September 29th - October 2nd
Mystic, CT

Quality Assurance in Fire Debris Analysis

Wednesday, September 29, 2004	9:00AM- 5:00PM
Thursday, September 30, 2004	8:30AM- 4:30PM
Pre- registration Fees: (Prior to July 15, 2004)	Members & Students: \$140.00 Non-Members: \$155.00
After July 15, 2004	Members & Students: \$155.00 Non-Members: \$175.00

Space is limited to thirty (30) attendees.

Moderator/Contract: Margaret L. LaFond .
NYSP Forensic Investigation Center
Phone: 518-457-7010; Fax: 518-485-8367
Email: mlafond@troopers.state.ny.us

Instructors: Reta Newman (Pinellas County Forensic Laboratory)
Julia Dolan (Alcohol, Tobacco, Firearms, and Explosives Laboratory)

This workshop will focus on QA issues associated with forensic fire debris analysis. Special attention will be given to the use of ASTM standardized methods to include using the new ASTM 1618-01 classification scheme. Additionally, ASCLD-LAB, ISO 17025, ABC, and ASTM accreditation, certification, and standardization issues as they related to fire debris analysis will be presented. This course is appropriate for fire debris analysts, supervisors and quality managers.

Quality Assurance in Fire Debris Analysis Workshop

Mail To: Margaret L. LaFond
Forensic Investigation Center
State Campus Bldg. #30
1220 Washington Ave.
Albany, New York 12226-3000

Name (For Certificate) _____

Affiliation: _____

Address: _____

Telephone: _____ FAX: _____ Email: _____

NEAFS Member Number: _____

I have enclosed a check for \$_____ payable to NEAFS.

I require a receipt: **YES** **NO**

Capillary Electrophoresis In DNA Analysis

September 29th – 30th 2004

30th Annual Meeting of the Northeastern Association of Forensic Scientists
Mystic Hilton, Mystic Connecticut
Instructors: Dr. John Butler and Dr. Bruce McCord
Details on NEAFS.org

Name _____ Membership # _____

Affiliation _____

Address _____

City _____ State _____ Zip _____

Telephone () _____ Fax () _____

E-Mail _____

Registration

(check applicable box)

Early Registration (Before July 15,2004)

Members \$125 ☐

Non-Members & Students \$145 ☐

After July 15,2004

Members \$145 ☐

Non-Members & Students \$165 ☐

Make checks or money orders payable to NEAFS
Mail registration form and payment to the workshop coordinator:

Robert Adamo

Westchester County Forensic Lab
10 Dana Rd
Valhalla, New York 10595
Tel # (914) 231-1810 E-mail: RAA9@Westchestergov.com

Northeastern Association of Forensic Scientists
30th Annual Meeting September 29 – October 2, 2004
Mystic Hilton, Mystic, Connecticut

Firearms Examination Workshop

Wednesday, September 29, 2004 9:00AM – 5:00PM

Thursday, September 30, 2004 8:30AM – 4:30PM

Registration Fees (**before** July 15): Members & Students: \$140
Non-Members: \$160

(**after** July 15): Members & Students: \$155
Non-Members: \$180

Moderator/Contact: Peter Diaczuk, John Jay College
718-728-1775
pdiaczuk@jjay.cuny.edu

Instructors: Dr. Peter De Forest, Peter Diaczuk, Bob Hathaway,
Gerard Petillo

This is an introductory level course that is not intended for experienced firearm examiners. The two-day hands-on workshop will begin with a day of instruction and lectures from firearm experts, followed by practical application of the lessons. Topics will include the fundamentals of firearm manufacturing, nomenclature, operating principles, interaction with ammunition, scientific laboratory examination and microscopy techniques. Instructors will use replica and cut-away firearms to elucidate the nuances of firearm function, ammunition firing sequence and machine tool operations. After learning the basic principles of firearm examination, attendees will be given a packet containing mock evidence and an evidence report sheet. Participants will examine their unknowns (using measurements and comparisons to knowns) at various workstations and report their findings. The report will then be compared to the known results.

Firearms Examination Workshop

Mail to: Peter Diaczuk
PO Box 9058
Astoria, NY 11103

Name (for certificate) _____
Affiliation _____
Address _____
Telephone _____ Fax _____ E-mail _____
NEAFS Member Number _____

I have enclosed a check for \$_____ payable to NEAFS.

I require a receipt YES NO

**Northeastern Association of Forensic Scientists
30th Annual Meeting September 29-October 2, 2003
Mystic, Connecticut**

Optical Cross-Sectioning Workshop

One day **Optical Cross-Sectioning Workshop** to be given September 29, 2004 at the annual NEAFS meeting in Mystic, CT by instructor **Cary T. Oien of the Trace Evidence Unit of the FBI Laboratory**. This course will introduce students to the theory and practical application of optical cross-sectioning and demonstrate how the method can assist in the forensic analysis and comparison of textile fibers. The course serves beginning microscopists/trace evidence analysts **and** very experienced examiners well. Get the most out of your microscope!

Wednesday, September 29, 2004

9:00AM- 5:00PM

Early Registration Fees (before July 15th):

Members:	\$65.00
Non-Members:	\$75.00

Regular Registration Fees (after July 15th):

Members:	\$75.00
Non-Members:	\$85.00

Moderator/Contact: For more information contact Elizabeth Ziolkowski at the Boston Police Department Crime Lab, telephone 617-343-6029, e-mail ZiolkowskiL.bpd@ci.boston.ma.us.

Optical Cross-Sectioning Workshop

Mail To: Elizabeth Ziolkowski
Boston Police Department Crime Laboratory
One Schroeder Plaza
Boston, MA 02120

Name (For Certificate): _____

Affiliation: _____

Address: _____

Telephone: _____ FAX: _____ Email: _____

NEAFS Member Number: _____

I have enclosed a check for \$_____ payable to NEAFS.

I require a receipt: **YES** **NO**

**Northeastern Association of Forensic Scientists
30th Annual Meeting September 29- October 2, 2004
Mystic Hilton, Mystic, CT**

**LC/MS Theory, Techniques, and Applications
for the Forensic Scientist**

**sponsored by
Agilent Technologies**

Wednesday September 29, 2004

9:00AM- 5:00PM

Registration Fees: Members & Students: \$65 (**Before July 15**)
Non-Members: \$75

Members & Students: \$75 (**After July 15**)
Non-Members: \$85

Moderator/Contact: Adrian S. Krawczeniuk, DEA Northeast Laboratory
212-620-3681 (Office)
cttibetfreedom@yahoo.com (Email)

This one day workshop will provide an overview of the theoretical concepts and the most common ionization techniques (Electrospray , APCI, APPI, MALDI) utilized in LC/MS , with an emphasis on applications relevant to the forensic scientist. Topics will include the basic theory of LC/MS, solution chemistry issues, method development and optimization for small and large molecules, and qualitative and quantitative aspects of LC/MS.

LC/MS Techniques Workshop

Mail To: Adrian S. Krawczeniuk
DEA Northeast Laboratory
99 10th Avenue, Suite 721
New York, New York 10011

Name (For Certificate) _____

Affiliation: _____

Address: _____

Telephone: _____ FAX: _____ Email: _____

NEAFS Member Number: _____

I have enclosed a check for \$ _____ payable to NEAFS.

I require a receipt: **YES** **NO**

Luncheon Banquet

Friday, October 1, 2004
12:15 pm – 2:30 pm

Welcoming Speaker: **Christopher Morano**
Chief State's Attorney of the state of Connecticut

Keynote Speakers: **Peter Neufeld**
Partner in the law firm Cochran Neufeld & Scheck
Adjunct co-director and co-founder of the Innocence Project

Dorothy Moxly
Mother of murder victim, Martha Moxley

President's Reception

Friday, October 1, 2004
8:00 pm – 12:00 am

NOTICE TO STUDENTS REGISTERING FOR THE 2004 ANNUAL MEETING

**A new policy will be in effect for those people registering
for this year's meeting as a "Student Affiliate":**

To receive the reduced student rate, the registrant must be a student in an accredited college or university and not simultaneously be employed in a forensic science laboratory.

Proof of student status must be attached to the registration form to receive the student rate. Students that do not provide proof will be charged the regular member/non-member rate.

PLEASE GO TO OUR WEBSITE

WWW.NEAFS.ORG

FOR FURTHER DETAILS

GENERAL SESSION

Friday, October 1, 2004

8:00AM to 11:30AM

Addressing the Concerns of Weapons of Mass Destruction:

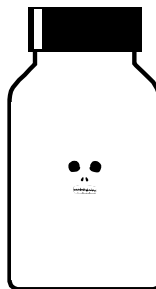
This session pertains to all Forensic Scientists in some form or another. Faced with the disaster of September 11, our jobs as Forensic Scientists can no longer remain the same. Each day we face new types of challenges, some of which we are not aware. Previously, concealed compartments in automobiles usually meant controlled substances. Nowadays, with the realistic threat and presence of terrorism at hand, this could mean weapons of mass destruction such as guns and biological terrorism. At times Forensic Scientists are the first and the only ones in a vehicle or dwelling, and not aware of where weapons can be hidden or what kinds of weapons they might find.

Are we, as Forensic Scientists, prepared for this?

Hear from the very people who face these kinds of questions everyday in the current fight against terrorism.

Speakers: **RAYMOND G. GAUVIN**
District Director from the United States Department of Homeland Security

SA ANGEL CALDERON
Drug Enforcement Administration, Unified Intelligence Division



§ § NEAFS NEWS § §

THE NEAFS NEWSLETTER IS AVAILABLE ONLINE

Interested in receiving your newsletter quickly and easily via the NEAFS website ?

Contact Dan Rothenberg (Webmaster) at dr5@westchestergov.com

for registration information.

CORPORATE LIAISON

NEAFS is forming a new committee that will seek out companies to exhibit or sponsor breaks and workshops at our annual meetings.

If you have a good working relationship with a company that may be interested in exhibiting at our annual meeting, contact the committee chair, Ray Van Orden (Onondaga County Center for Forensic Sciences), at rvet26@aol.com

NEAFS MERCHANDISE

You saw them at the annual meeting in Pittsfield !! Many of you ordered them right then and there !!

If you weren't able to get to Pittsfield, don't despair !!

Embroidered NEAFS polo shirts will soon be available on our website (NEAFS.org).

There are several logo designs and colors to choose from.

Contact Ray Van Orden at rvet26@aol.com for more information.

(\$10.00 will be added to any registration postmarked after September 15, 2004)

To receive NEAFS member rate, write your membership # here: _____. Spouse's Name: _____.
If your spouse will be attending the luncheon or workshop, they will be required to buy a ticket or pay registration.

Registration includes coffee breaks and receptions. Your Registration badge is REQUIRED for admittance into scientific sessions. **Pre-registration fee includes a luncheon ticket. ** To receive reduced rate as a **Student Affiliate** you must be a student in an accredited college or university who is not simultaneously employed in a forensic science laboratory. Proof of student status must be attached to this registration form to receive the student rate. Students that do not provide proof will be charged the regular member/non-member rate. A luncheon ticket may be purchased for an additional \$28.00. Tickets will NOT be available at the door.*

CANCELLATION POLICY: *Any cancellation must be submitted in writing to the Registration Chair. Refunds will be honored upon written request up to the pre-registration deadline of September 15, 2004, minus a \$20.00 processing fee. NO REFUNDS ARE AVAILABLE AFTER September 15, 2004.*

MYSTIC HILTON HOTEL

20 Coogan Boulevard
Mystic, Connecticut 06355
Hotel direct: 860-572-0731
World wide reservations: 800-Hiltons

RESERVATIONS:

Room Rate: \$115/night (single/double) + 12% tax

Check In: 3:00 p.m.

Check Out: 11:00 a.m.

***** The group rate is valid through September 7, 2004. *****

Directions to the Mystic Hilton

From Boston

Southeast Expressway (Route 93 South) to Route 128 North, to Interstate 95 South, to Exit 90. Approximate time: one hour and 30 minutes. **See ** below.**

From Hartford

Route 2 East to Exit 28S (395 South) to Exit 78, Route 32 South (New London), to Interstate 95 North, to Exit 90. Approximate time: one hour and 10 minutes. **See ** below.**

From New Haven

Interstate 95 North to Exit 90. Approximate time: one hour. **See ** below.**

From Newark/Northern New Jersey

New Jersey Turnpike North to George Washington Bridge Interstate 95 North, to Exit 90. Approximate time: 2 hours and 30 minutes. **See ** below.**

From New York City

West Side Highway or FDR Expressway North to Interstate 95 North to Exit 90. Approximate time: 2 hours and 15 minutes. **See ** below.**

*** At the bottom of exit 90 – Pass through the light at bottom of exit. Go to first light,**

turn left. Hotel is ¼ mile down on your right.

(It is across the street from the aquarium.)

Northeastern Association of Forensic Scientists
C/O Mary M. Eustace
10 Dana Road
Valhalla, New York 10595

PRSRT STD
U.S.
POSTAGE
PAID
PERMIT NO.
350
White Plains, NY

2004 ANNUAL MEETING
MYSTIC, CT
September 29 -30, October 1 - 2